

**RM OF MIRY CREEK NO. 229
REGULAR MEETING OF COUNCIL
IN THE MUNICIPAL OFFICE AT ABBEY, SASKATCHEWAN
ON JANUARY 9, 2020
COMMENCING AT 10:00 A.M.**

MEMBERS PRESENT:

Reeve: Mark Hughes
Div. 3: Perry Andreas
Administrator: Karen Paz

Div. 1: Murray Heron
Div. 4: Byron Weedon

Div. 2: James Haggart
Div. 6: Lindsay Nobbs

Councillor Haggart arrived in chambers at 10:24 am

ABSENT: Div. 5: Rick Biensch

GUESTS: Scott Carpenter, Foreman
Betty Johnson, PHO

10:24 am – 11:22 am
1:40 pm – 2:07 pm

1/20 **MINUTES** **Nobbs:** That the minutes of the regular meeting held on December 12, 2019 be approved as distributed. CARRIED

2/20 **STATEMENT** **Weedon:** That the Interim Statement of Financial Activities and Bank Reconciliation for the month of December 2019 be accepted as presented and that the statement be attached to and form part of these minutes. CARRIED

3/20 **CORRES-PONDENCE** **Weedon:** That the correspondence having been read now be filed and that a list of the correspondence read be listed below and form part of these minutes:

- FCM – Presidents Corner
 - Gov't Relations – TSS Grant Update
 - Municipal World – Magazine Renewal
 - MuniSoft 35th Anniversary Discounts
 - MuniSoft - Security Standard
 - RCMP - Townhall
 - RCMP - Policing Report
 - RMAA – Winter Review
 - SARM Governance Bylaw
 - SARM – In Memoriam Form
 - SARM – Nomination & Acceptance Form
 - SARM – Policy Bulletin
 - SC Chamber of Commerce – Helium Forum
 - SMHI – Yearly Claim Letter
 - SSRWS – A Year in Review
 - SSRWS – Invasive Info Day
 - Western Heritage – Sasklander
 - Winter Weight – Order 16
 - Armtec
- CARRIED

4/20 **LEMSFORD REG. PARK** **Nobbs:** That the RM sponsor the Lemsford Regional Park according to the Regional Park Legislation. DEFEATED

5/20 **2020 BOARD APPTS** **Weedon:** That the RM appoint the following Board Representatives effective immediately:

Prairie Pioneer Independent Housing – Murray Heron
(alternate – Perry Andreas)
Abbey and District Recreation Board – Mark Hughes
South SK Watershed Steward – Lindsay Nobbs, Perry Andreas (alternate – Murray Heron)
SW Municipal Gov't – Mark Hughes, Lindsay Nobbs (alternate – Murray Heron)
SW Regional Planning Group – Mark Hughes, Rick Biensch

CARRIED

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6/20	2020 COMM APPTS	Andreas:	That the RM appoint the following committee members effective immediately: Shop and Building – Biensch, Haggart, Nobbs Road/Snow Removal – Nobbs, Hughes, Heron, Weedon Road Ban – Heron, Hughes, Andreas Prairie Fire Control – Each Councillor in their respective divisions Long Term Planning – Entire Council body Oil and Gas – Napper, Weedon, Biensch, Nobbs Budget – Entire Council body Employee – Hughes, Heron, Andreas, Haggart Weed – Entire Council body Fire – Entire Council body CARRIED
7/20	ADMIN ADVANCE	Heron:	That the RM approve a monthly advance in the amount of \$1,000.00 for the administrator for the year 2020, payable on the 15 th of each month. CARRIED
8/20	ASSISTANT ADVANCE	Haggart:	That the RM approve a monthly advance in the amount of \$1,000.00 for the assistant for the year 2020, payable on the 15 th of each month. CARRIED
9/20	ASST. ADMIN. WAGE 2020	Andreas:	That the RM approve the following wage and benefits for the Assistant Administrator Krystal Graham for the year 2020: Wage: \$24.57 per hour +\$36.17/month + \$9.24/month Benefits: Family Health & Dental Level 3, Short Term Disability, Long-Term Disability (Payable by Employee), Notary Public Fees, Life Insurance (payable by employee), Vacation - 3 Weeks CARRIED
10/20	AUDITOR 2020	Andreas:	That the RM appoint the firm of Stark and Marsh Co. of Swift Current SK to conduct the RM audit for the year 2020. CARRIED
11/20	BOARD OF REVISION	Weedon:	That the RM approve the following appointments to the District Board of Revision as established under the authority of Bylaw 2/01: RM of Carmichael - Dennis Kozroski RM of Gull Lake - Ken Dutton RM of Riverside - Sharlene Higginson RM of Pittville - Derek Dewar RM of Miry Creek - Michael Heard CARRIED
12/20	BOARD OF REVISION SECRETARY	Nobbs:	That the RM approve the appointment of Emella Waiser of Gull Lake SK to the position of Board of Revision Secretary for the year 2020. CARRIED
13/20	CONTRACT OFFICE EMP	Heron:	That the RM approve a contract wage of \$16.00 per hour for contracted office assistant Mary Main for the 2020 year. CARRIED
14/20	COUNCIL INDEMNITY	Andreas:	That the RM approve the following indemnity rates for the year 2020 further that the indemnity be paid monthly at each regular meeting: Meetings - \$250.00 per day/ ½ Day = Less than 2 Hours Conventions - \$250.00 per day plus rooms, meals and mileage Mileage - \$0.65/km Meals - \$100 per day CARRIED

The Meeting Adjourned for Lunch at 12:24 pm.
The Meeting Reconvened at 1:06 pm.




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15/20	CUSTOM WORK RATES	Weedon:	<p>That the RM approve the following custom work rates for the year 2020:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Equipment</u></th> <th style="text-align: left;"><u>Ratepayer</u></th> <th style="text-align: left;"><u>Non-Ratepayer</u></th> <th style="text-align: left;"><u>Equipment</u></th> </tr> </thead> <tbody> <tr> <td>Loader</td> <td>\$150.00/hr.</td> <td>\$200.00/hr.</td> <td>Loader</td> </tr> <tr> <td>Snow Plow</td> <td>\$150.00/hr.</td> <td>\$200.00/Hr.</td> <td>Snow Plow</td> </tr> <tr> <td>Grader</td> <td>\$150.00/hr.</td> <td>\$200.00/hr.</td> <td>Grader</td> </tr> <tr> <td>Scraper</td> <td>\$250.00/hr.</td> <td>\$300.00/hr.</td> <td>Scraper</td> </tr> <tr> <td>Plow Truck</td> <td>\$150.00/hr.</td> <td>\$200.00/hr.</td> <td>Plow Truck</td> </tr> <tr> <td>Minimum Charge – 1 hour</td> <td></td> <td></td> <td>CARRIED</td> </tr> </tbody> </table>	<u>Equipment</u>	<u>Ratepayer</u>	<u>Non-Ratepayer</u>	<u>Equipment</u>	Loader	\$150.00/hr.	\$200.00/hr.	Loader	Snow Plow	\$150.00/hr.	\$200.00/Hr.	Snow Plow	Grader	\$150.00/hr.	\$200.00/hr.	Grader	Scraper	\$250.00/hr.	\$300.00/hr.	Scraper	Plow Truck	\$150.00/hr.	\$200.00/hr.	Plow Truck	Minimum Charge – 1 hour			CARRIED
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16/20	DEVELOPMENT APPEALS BOARD	Nobbs:	<p>That the RM appoint the following members to the Planning and Development Appeals Board: 2020 – Neil Block, Abbey SK, John Hilger – Sceptre SK, Dustin Fyke – Sceptre SK CARRIED</p>																												
17/20	SECRETARY DEVEL APPLS BOARD	Heron:	<p>That the RM appoint Sherry Egeland of Sceptre SK to the position of secretary for the Development Appeals Board for the year 2020. CARRIED</p>																												
18/20	EDO SERVICES CONTRACT	Haggart:	<p>That the RM enter into a Cost Sharing Agreement with the Abbey Business and Community Centre for the provision of Economic Development Officer services subject to the following: Amount \$5500.00, provision of an annual Detailed Financial Statement and further that a copy of the agreement be attached to and form part of these minutes. CARRIED</p>																												
19/20	EMO COORDINATOR	Andreas:	<p>That the RM appoint Jenn Biensch to the position of Emergency Measures Organization Coordinator for the RM of Miry Creek and the Village of Abbey at a rate of \$22.50 per hour. Costs are to be in accordance with Bylaw 2019-3 Exhibit A. CARRIED</p>																												
20/20	FIRE CHIEF/DEPUTIES	Weedon:	<p>That the RM acknowledges the following appointments for the year 2020: Fire Chief Abbey: Simon Button Lancer: Kelly Bradford Deputy Fire Chiefs Abbey: Curtis Smith Lancer: Lindsay Nobbs CARRIED</p>																												
21/20	HBRA MEMBERSHIP	Nobbs:	<p>That the RM renew their membership in the Hudson Bay Route Association for the year 2020 and remit the fee of \$300.00. CARRIED</p>																												
22/20	HIRE JANITOR	Heron:	<p>That the RM contract with Mary Main of Abbey, SK for the provision of janitorial services at a rate \$300.00 per month for the year 2020. CARRIED</p>																												
23/20	PEST CONTROL OFFICER	Haggart:	<p>That the RM appoint Clem Andreas to the position of Pest Control Officer for the year 2020. CARRIED</p>																												
24/20	POUNDS & KEEPERS	Andreas:	<p>That the RM appoint the following Pound Keepers and Locations for the year 2019:</p> <table border="0" style="width: 100%;"> <tbody> <tr> <td>Division 1: Dean Jamieson</td> <td>32-22-20 w3m</td> </tr> <tr> <td>Division 2: Edward Haggart</td> <td>17-20-20 w3m</td> </tr> <tr> <td>Division 3: Mike Heard</td> <td>16-19-21 w3m</td> </tr> <tr> <td>Division 4: David Napper</td> <td>15-20-19 w3m</td> </tr> <tr> <td>Division 5: Morgan Powell</td> <td>09-22-20 w3m</td> </tr> <tr> <td>Division 6: Mark Hughes</td> <td>10-19-21 w3m</td> </tr> </tbody> </table> <p style="text-align: right;">CARRIED</p>	Division 1: Dean Jamieson	32-22-20 w3m	Division 2: Edward Haggart	17-20-20 w3m	Division 3: Mike Heard	16-19-21 w3m	Division 4: David Napper	15-20-19 w3m	Division 5: Morgan Powell	09-22-20 w3m	Division 6: Mark Hughes	10-19-21 w3m																
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25/20	RMAA 2020 MEMBERSHIP	Weedon:	That the RM continue their membership in RMAA for the year 2020 and remit the membership fee in the amount of \$455.00. CARRIED
26/20	SARM LIABILITY INSURANCE	Nobbs:	That the RM remit the premium of \$2,454.82 to SARM for the year RM's 2020 continued participation in the Liability Insurance Plan as administered by SARM. CARRIED
27/20	SARM 2020 MEMBERSHIP	Heron:	That the RM continue their membership in SARM for the year 2020 and remit the membership fee in the amount of \$3,330.65 plus GST. CARRIED
28/20	ADMIN BOND	Haggart:	That the RM make application under the SARM Fidelity Bond Self-Insurance Plan for the following coverage effective upon receipt: Fidelity Bond - \$200,000 Registered Mail - \$50,000 Money and Securities - \$5,000 CARRIED
29/20	SIGNING AUTHORITIES	Andreas:	That the RM appoint the Reeve or Deputy Reeve, together with the Administrator or Assistant Administrator as signing authorities for all legal documents pertaining to the municipality including the signing of cheques. CARRIED
30/20	MRS – DECLARATION OF ELIGIBILITY	Weedon:	The Council of the RM of Miry Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none"> • Submission of the 2018 Audited Financial Statements to the Ministry of Government Relations; • Does not run municipal waterworks system • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED
31/20	PAPERLESS MEETINGS	Nobbs:	That the RM purchase 7 Acer Chromebook Spin 11 laptops at an estimated cost of \$500.00 plus applicable fees and taxes from Staples in Swift Current SK. CARRIED
32/20	WEED MGMT PLAN	Haggart:	That the RM authorize the Administrator to create a Weed Management Plan to prevent the establishment of new Invasive Alien Plants, the containment and control of those that are now in the area, and to qualify for the rebate program the Saskatchewan Association of Rural Municipalities further that council is to review the plan prior to establishing the effective date through bylaw. CARRIED
33/20	SALE OF TABLETS BY TENDER	Andreas:	That the RM acknowledges that the Administrator has removed OneDrive from the old tablets and offer for sale by Tender the tablets, tenders to be sealed and submitted to the office by January 31, 2020. CARRIED
34/20	ACCOUNTS	Heron:	That the Accounts in the amount of \$451,916.78 be approved for payment and further that a copy of the accounts be attached to and form part of these minutes. CARRIED

[Handwritten signature]

[Handwritten initials]

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35/20


ADJOURN

Haggart: That this meeting adjourns at 2:21 p.m.

CARRIED



Reeve



Administrator

The next regular meeting of Council to be held in Council Chambers in the RM office scheduled for Wednesday, February 13, 2020 commencing at 10:00 a.m.