

**RM OF MIRY CREEK NO. 229
REGULAR MEETING OF COUNCIL
IN THE MUNICIPAL OFFICE AT 143 WAYNE STREET
ABBEY, SASKATCHEWAN
ON NOVEMBER 16, 2023
COMMENCING AT 10:06 A.M.**

MEMBERS PRESENT:

Reeve: Mark Hughes Div. 1: Murray Heron Div. 2: Tanner Peterson
Div. 3: Perry Andreas Div. 4: Byron Weedon Div. 5: James Haggart
Administrator: Karen Paz

Councillor Peterson arrived in Council Chambers at 12:49 pm

ABSENT: Div. 6: Lindsay Nobbs

GUESTS: Alan Haggart 10:06 am – 10:16 am
Scott Carpenter, Foreman 10:40 am – 11:08 am

- 266/23 MINUTES **Heron:** **That** the minutes of the regular meeting held on October 17, 2023 be approved as distributed. CARRIED
- 267/23 SPCL MTG MINUTES **Haggart:** **That** the minutes of the special meeting held on October 27, 2023 be approved as distributed. CARRIED
- 268/23 STATEMENT **Andreas:** **That** the Statement of Financial Activities and Bank Reconciliation for the month of October 2023 be accepted as presented and that the statement be attached to and form part of these minutes. CARRIED
- 269/23 CORRESPONDENCE **Weedon:** **That** the correspondence having been read now be filed and that a list of the correspondence read be listed below and form part of these minutes:
- Ag in the Classroom - Acres for Education
 - Chinook Sch Div. - Directions Newsletter
 - Jays - Rate Increase
 - PHN - Newsletter Fall 2023
 - Provincial Pole - Notice of Work
 - RM of Lacadena - Compensation Policy
 - RMAA - 2024 Salary Schedule
 - SARM - News Release
 - SARM - Rural Dart
 - SARM - Rural Sheaf
 - SAW - Oct Newsletter
 - SK Mun Award – Nominate
 - STARS – Correspondence
 - TC Energy - Notification of Changes
- CARRIED

The Meeting Adjourned for Lunch at 12:04 pm.

The Meeting Reconvened at 12:43 pm.

- 270/23 IN-CAMERA **Andreas:** Council moved to an in-camera meeting for personnel related discussion at 12:44 pm CARRIED
- 271/23 OUT OF CAMERA **Haggart:** The in-camera session ended at 12:46 and Council moved out of camera. CARRIED
- 272/23 CASUAL ADMIN. ASSISTANT **Andreas:** **That** the RM has reviewed the applications for the Casual Administrative Assistant Position and make an offer as follows:
Name: Gwen Weisgerber
Position: Casual Administrative Assistant
Wage: \$25.00 per hour
No benefits, no deductions, contractual employment
- CARRIED

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**RM OF MIRY CREEK NO. 229 – ABBEY SK
REGULAR MEETING OF COUNCIL – NOVEMBER 16, 2023**

Page 2 of 4

273/23	2023 AUDITING	Andreas:	<p>That the RM has evaluated the bids on the Request for Proposals for Professional Auditing Services and has accepted the following proposal by BDO Canada LLP of Saskatoon: 2023 All-inclusive fees for professional auditing services: \$13,800. CARRIED</p>
274/23	POSTMASTER VACANCY	Haggart:	<p>That the RM has reviewed the options from the Local Area Manager for Canada Post regarding Lancers Postmaster vacancy and decides to proceed with the services as they were before, leaving the post office in Lancer with an employed Postmaster through Canada Post further that Canada Post is to advertise the position to find a suitable candidate. CARRIED</p>
275/23	CANADA SUMMER JOBS	Weedon:	<p>That the RM submit application for Summer Student funding through the Canada Summer Jobs Program for the 2024 summer season as a Not-for-profit employer in order to be eligible for the subsidy. CARRIED</p>
276/23	MRS – DECLARA- TION OF ELIGIBILITY	Haggart:	<p>The Council of the RM of Miry Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"> • Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations; • The municipality does not run a Municipal Waterworks System • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED</p>
277/23	GSR MUNICIPAL SHARES	Andreas:	<p>That the RM has reviewed the correspondence from the Director of the Great Sandhills Railways regarding the sale of shares and authorize Councillor Nobbs to attend the scheduled meeting in Leader at the RM of Happy Land office January 11, 2024 and further that all expenses be paid. CARRIED</p>
278/23	CHILDREN AT PLAY SIGN	Andreas:	<p>That the RM authorizes the installation of 2 “Children at Play” signs located at NE-16-19-21 W3M subject to policy number 400-20 of the RM’s Policy Manual. CARRIED</p>
279/23	2024 BOARD APPTS	Peterson:	<p>That the RM appoint the following Board Representatives effective immediately and until the first meeting in November 2024:</p> <p>Prairie Pioneer Independent Housing – Murray Heron South SK Watershed Steward – Lindsay Nobbs, Perry Andreas SW Municipal Gov’t – Mark Hughes, Lindsay Nobbs (alternate – Murray Heron) SW Regional Planning Group – Mark Hughes, James Haggart CARRIED</p>
280/23	2024 COMM APPTS	Weedon:	<p>That the RM appoint the following committee members effective immediately and until the first meeting in November 2024:</p> <p>Shop and Building – Haggart, Peterson, Nobbs Road/Snow Removal – Nobbs, Hughes, Heron, Weedon Road Ban – Heron, Hughes, Andreas Prairie Fire Control – Each Councillor in their respective divisions Long Term Planning – Entire Council body</p>

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**RM OF MIRY CREEK NO. 229 – ABBEY SK
REGULAR MEETING OF COUNCIL – NOVEMBER 16, 2023**

Page 3 of 4

- 280/23 2024 COMM APPTS **Oil and Gas** – Napper, Weedon, Nobbs, Haggart
Budget – Entire Council body
Employee – Peterson, Weedon, Heron, Andreas
Weed – Hughes, Nobbs
Fire Fighting Review – Weedon, Andreas, Haggart, Hughes
CARRIED
- 281/23 RMAA CURLING **Peterson:** **That** the RM submit a registration form for the 2024 RMAA Curling to be held in Gull Lak SK and further that the RM pay all expenses.
CARRIED
- 282/23 COUNCIL HEALTH & DENTAL **Heron:** **That** any member of Council may enroll in the 2024 SARM Health & Dental Plan, Level 3 and that all premiums be paid by the enrolled member.
CARRIED
- 283/23 SARM GROUP LIFE INS **Peterson:** **That** the RM enroll all employees in the SARM Group Life Insurance Program for the year 2024 and further that payment of the premium shall be made by the RM to SARM but shall be deducted in monthly increments from the employees' wages until the premium has been repaid in full.
CARRIED
- 284/23 SARM LTD **Andreas:** **That** the RM enroll all employees in the Long-Term Disability program as administered by SARM; coverage shall be based on 2024 wages; payment of the premium shall be made by the RM to SARM but shall be deducted in monthly increments from the employees' wages until the premium has been repaid in full.
CARRIED
- 285/23 SARM STD **Weedon:** **That** the RM enroll all outside employees and administrative staff in SARM's Short Term Disability Plan for the year 2023 and that coverage be based upon 2023 wages.
CARRIED
- 286/23 SARM PROPERTY INSURANCE **Haggart:** **That** the RM remit the changes to SARM for the RM's 2024 continued participation in the Property Insurance Plan as administered by SARM.
CARRIED
- 287/23 SWIFT CURRENT FIRE DEPT **Peterson:** **That** the mutual aid agreement with the Swift Current Fire Department will expire December 31, 2023 hence Council resolve to enter into a new agreement which will come into force January 1, 2024 and continue until December 31, 2027 further that the agreement is to be attached to form part of these minutes.
CARRIED

Administrator Paz declared a conflict of interest with the following discussion and left Council Chambers at 1:45 pm.

Administrator Paz returned to Council Chambers upon the completion of discussion at 1:50 pm.

- 288/23 ADMIN. SALARY 2024 **Andreas:** **That** the RM approve, the following salary and benefits for the Administrator Karen Paz for the year period 2024:
Salary: \$85,690 + \$731.45 + \$105.60
Annual Vacation: 3 Weeks
Benefits: Short Term Disability, Long Term Disability (payable by employee) Family Health & Dental Level 3, Notary Public Fees, R.M.A.A. Membership Fees, Life Insurance (payable by employee)
CARRIED
- 289/23 ASST. ADMIN. WAGE 2024 **Andreas:** **That** the RM approve, the following wage and benefits for the Assistant Administrator Krystal Graham for the year 2024:

Wage: \$32.40 per hour +\$78.50/month + \$8.80/month
Benefits: Family Health & Dental Level 3, Short Term Disability, Long-Term Disability (Payable by Employee),

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RM OF MIRY CREEK NO. 229 – ABBEY SK
REGULAR MEETING OF COUNCIL – NOVEMBER 16, 2023

- 289/23 ASST. ADMIN. **Andreas:** Notary Public Fees, Life Insurance (payable by employee),
WAGE 2024 Vacation - 3 Weeks CARRIED

- 290/23 FOREMAN **Andreas:** That the RM approve, upon acceptance, the following wage and
WAGE benefits for the Foreman Scott Carpenter for the year 2024:
Annual Salary: \$83,600
Annual Vacation: 3 weeks
Benefits: Family Health/Dental Level 3; Short Term Disability;
Long Term Disability (Payable by Employee); Monthly Bonus
equivalent to 75% of the Long-Term Disability, Life Insurance
Premium (payable by employee); Clothing Allowance \$300.00,
CARRIED

- 291/23 UTILITY **Andreas:** That the RM approve, upon acceptance, the following pay
OPERATORS schedule for Public Works Utility Operators on a 1-year contract
WAGE effective January 1, 2024:
Hartman 2024 Wage - \$31.35 per hour
Coombes 2024 Wage - \$32.40 per hour
Powell 2024 Wage - \$26.13 per hour
Handwork 2024 Wage - \$26.13 per hour
Benefits: Health/Dental Level 3; Short Term Disability; Long
Term Disability (Payable by Employee); Monthly Bonus
equivalent to 75% of the Long-Term Disability Premium;
Clothing Allowance \$300.00 and further that a copy of each
contract to be attached to and form part of these minutes.
CARRIED

- 292/23 ACCOUNTS **Haggart:** That the Accounts in the amount of \$480,958.80 be approved for
payment and further that a copy of the accounts be attached to and
form part of these minutes. CARRIED

- 293/23 ADJOURN **Weedon:** That this meeting adjourns at 2:25 pm CARRIED



Reeve



Administrator

The Next Regular Meeting of Council shall be held in Council Chambers, December 14, 2023 commencing at 10:00 am.