

**RM OF MIRY CREEK NO. 229
REGULAR MEETING OF COUNCIL
IN THE MUNICIPAL OFFICE AT 143 WAYNE STREET
ABBEY, SASKATCHEWAN
ON OCTOBER 17, 2023
COMMENCING AT 10:00 A.M.**

MEMBERS PRESENT:

Reeve: Mark Hughes Div. 1: Murray Heron Div. 3: Perry Andreas
Div. 4: Byron Weedon Div. 6: Lindsay Nobbs Administrator: Karen Paz

ABSENT: Div. 2: Tanner Peterson
 Div. 5: James Haggart

Councillor Nobbs left Chambers at 3:25 pm
Administrator Paz left Chambers at 3:25 pm

GUESTS: Scott Carpenter, Foreman 10:30 am –11:20 am
 Dan Tingley, WRD, Engineer 1:08 pm - 1:24 pm
 Scott Oickle, Timber Restoration, Project Manager 1:30 pm -1:33 pm

228/23	MINUTES	Nobbs:	That the minutes of the regular meeting held on September 14, 2023 be approved as distributed. CARRIED
229/23	EMPLY MTG MINUTES	Heron:	That the minutes of the employee committee meeting held on October 5, 2023 be approved as distributed. CARRIED
230/23	STATEMENT	Heron:	That the Statement of Financial Activities and Bank Reconciliation for the month of September 2023 be accepted as presented and that the statement be attached to and form part of these minutes. CARRIED
231/23	CORRES- PONDENCE	Andreas:	<p>That the correspondence having been read now be filed and that a list of the correspondence read be listed below and form part of these minutes:</p> <ul style="list-style-type: none"> • Chinook Funding Informational Meetings 2023 • Community Futures – Webinars • Headwater Equipment – Advertisement • Legion SK - Military Service Recognition Book • Min of PC&S - 125 Designation Challenge • SARM - Rural Dart • SARM - Rural Sheaf • The Ag Health & Safety Network • Waterworks Consultant - Training Schedule <p style="text-align: right;">CARRIED</p>

The Meeting Adjourned for Lunch at 12:04 pm.
The Meeting Reconvened at 12:47 pm.

232/23	POLICY MANUAL	Nobbs:	That the RM has reviewed the Policy Manual and Appendices and further adopts the Updated Policy as presented. CARRIED
233/23	RURAL ADDRESSING BYLAW 2023-3	Weedon:	That Bylaw 2023-3 being a bylaw to Regulate the Establishment of a System for Rural Addressing be read a first time. CARRIED
234/23	BYLAW 2023-3	Heron:	That Bylaw 2023-3 be read a second time. CARRIED
235/23	BYLAW 2023-3	Andreas:	That Bylaw 2023-3 be given three readings at this meeting. CARRIED UNANIMOUSLY
236/23	BYLAW 2023-3	Nobbs:	<p>That Bylaw 2023-3 being a bylaw to Regulate the Establishment of a System for Rural Addressing be read a third time. CARRIED</p> <p style="text-align: right;"><i>[Handwritten Signature]</i></p>

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| 237/23 | AG HEALTH & SAFETY MEMBER | Weedon: | That the RM renew their membership with the Ag Health & Safety Network for the year May 1, 2023 - April 30, 2024 and remit the membership fee of \$952.00. CARRIED |
| 238/23 | ELECTED OFFICIALS – CPP | Andreas: | That the RM has reviewed the Pensionable and Insurable Earning Review Notice from the Canada Revenue Agency and resolves that the RM pay the CPP deficiencies for the elected officials in the 2022 year and further that agree to have the indemnity cheques source deducted. CARRIED |
| 239/23 | HAGEL ½ MILE ACCESS | Nobbs: | That the RM build an access road as requested by David Hagel on the North of 11-22-21 W3M for half (1/2) of a mile at no cost and no service agreements. CARRIED |
| 240/23 | RCMP REPORT | Heron: | That the RM accept the RCMP 3 rd Quarter Community Policing Report for Lancer and the RM as presented. CARRIED |
| 241/23 | SASKPOWER NW 27-20-20 W3M | Andreas: | That the RM has Reviewed File #20398581 from SaskPower for a new underground service on the NW 27-20-20 W3M and further authorize the Administrator to sign the proposed work plan. CARRIED |
| 242/23 | SGI BUILDING PERMIT | Heron: | That the RM authorize the Administrator to sign and submit to SGI the approval of Application Permit #207135710 CARRIED |
| 243/23 | UMAAS WORKSHOP | Nobbs: | That the RM authorize Administrator Paz and Assistant Graham to attend the Urban Municipal Administrators' Association of Saskatchewan Workshop in the Coast Hotel in Swift Current with a registration fee of \$210.00 and further that all expenses be paid. CARRIED |
| 244/23 | WESTERN MUNICIPAL CONSULTING BOARD OF REV APPMT | Weedon: | That the RM OF MIRY CREEK NO.229 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans, Donna-Rae Zadvorny and Kevin Kleckner.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. CARRIED |
| 245/23 | WESTERN MUNICIPAL CONSULTING BOARD OF REV. SECRETARY APPMT | Heron: | That the RM OF MIRY CREEK NO.229 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED |
| 246/23 | WESTERN MUNICIPAL CONSULTING DEVELOPMENT APPEALS APPMT | Weedon: | That the RM OF MIRY CREEK NO.229 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, CARRIED |

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- 246/23 WESTERN MUNICIPAL CONSULTING DEVELOPMENT APPEALS APPMT **Weedon:** Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward, Donna-Rae Zadvorny and Kevin Kleckner.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. CARRIED
- 247/23 WESTERN MUNICIPAL CONSULTING DEVELOPMENT APPEALS SECRETARY APPMT **Heron:** **That** the RM OF MIRY CREEK NO.229 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED
- 248/23 GRAVEL CRUSH **Weedon:** **That** the RM has evaluated the proposals for the Gravel Crushing Tender and has accepted the following offer as per submitted tender by Barit Oilfield Services Ltd. of Wainwright AB to crush 2024 gravel supplies:
60,000-yard 7/8" - \$5.35 per yard
If stripping needed \$250/hr.
Start May 2024 and finish 2024
No mobilization cost CARRIED
- 249/23 HOLIDAY HOURS **Nobbs:** **That** the RM observe the following holiday closures for the Christmas Season:
Monday, December 25, 2023
Tuesday, December 26, 2023
Monday, January 1, 2023 CARRIED
- 250/23 SEASON LAYOFF **Andreas:** **That** the RM advise the following employees of the tentative lay off date of October 31, 2023 weather and work load dependent: CARRIED
- 251/23 RFP AUDIT SERVICES **Heron:** **That** the RM rescind resolution 11/23 and advertise for a request for proposals (RFP) from professional auditing organizations to perform annual audits commencing December 31, 2023 and further proposals are to be submitted by November 8, 2023 by 4:30 pm, proposals will be opened in public at the municipal meeting of Council scheduled for Thursday November 9th, 2023. The Municipality reserves the right to reject any and all proposals the lowest or any proposal may not be accepted. RFP must be clearly state **RM 229 2023 AUDIT**. CARRIED
- 252/23 DEVELOP. PERMIT # 10-17 2023 **Nobbs:** **That** the RM approve the development permit application #10-17 2023 to build a porch on existing house in Lancer the proposal complies with the RM's Zoning Bylaw as a permitted use. CARRIED
- 253/23 ACKNOWLEDG E BRIDGE REPORT **Nobbs:** **That** the RM has reviewed and held a conference call with Engineer Dan Tingley who submitted the "Final Inspection & Condition State Report" of the Bridge on the Miry Creek Road further that Council has requested a quote from Timbers Restoration on the Recommendations found on the report in order to commence repairs as soon as possible. CARRIED

Councillor Andreas declared a conflict of interest with the following discussion and left Council Chambers at 1:46 pm.

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254/23 CASUAL OFFICE EMPLOYEES **Weedon:** **That** the RM has reviewed the submitted resumes and continue to advertise as proposed by the Employee Committee for a Casual Office Employee until the next regular Council meeting to be held November 9, 2023. CARRIED

Councillor Andreas returned to Council Chambers upon the completion of discussion at 1:48 pm.

255/23 MUNISOFT CUSTOMER PORTAL INSTALL **Nobbs:** **That** the RM authorize the Administrator to contract MuniSoft to install the following extensions:

- Tax eNotices Ext
- Utility eNotices Ext

These extensions will permit the installation of MuniSofts Customer Portal allowing patrons to access Tax, Utility and Accounts Receivable Notices through the Portal at an estimated set up cost to the RM of \$2700 and the annual Software Service of \$455. CARRIED

256/23 PPIH DONATION **Nobbs:** **That** the RM acknowledge the letter from the Prairie Pioneers Independent Housing Inc. requesting financial assistance and further that agrees to donate \$2,500.00 towards the “Commercial Kitchen Renovation” to comply with underwriters’ insurance request. CARRIED

257/23 MCDONELLE APPROACH **Heron:** **That** the RM approve the construction of an approach located at the NW 05-19-19 W3M construction materials, equipment and labour will be managed by property owner as requested. CARRIED

258/23 SECTION 110 APPOINTMENT **Andreas:** **That** pursuant to Subsection 110 (4) of *The Municipalities Act* the Administrator delegate any and all of her powers, duties or functions to Assistant Krystal Graham for the remainder of this meeting. CARRIED

259/23 ACCOUNTS **Weedon:** **That** the Accounts in the amount of \$1,215,459.56 be approved for payment and further that a copy of the accounts be attached to and form part of these minutes. CARRIED

260/23 ADJOURN **Weedon:** **That** this meeting adjourns at 3:35 pm. CARRIED



Reeve



Administrator

The next regular meeting of Council is scheduled for Thursday, November 9, 2023 to be held in Council Chambers in the R.M. office commencing at 10:00 am