

**RM OF MIRY CREEK NO. 229
FIRST MEETING OF COUNCIL
IN THE MUNICIPAL OFFICE AT 143 WAYNE STREET
ABBEY, SASKATCHEWAN
ON NOVEMBER 10, 2022
COMMENCING AT 10:00 A.M.**

MEMBERS PRESENT:

Reeve: Mark Hughes Div. 1: Murray Heron Div. 2: Tanner Peterson
Div. 3: Perry Andreas Div. 4: Byron Weedon Div. 6: Lindsay Nobbs
Acting Administrator: Krystal Graham

ABSENT: Div. 5: James Haggart

Councilor's Tanner Peterson, Byron Weedon and Lindsay Nobbs subscribed to the Oath of Office pursuant to Section 94 of *The Municipalities Act*.

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| 264/22 | MINUTES | Andreas: | That the minutes of the regular meeting held on October 13, 2022 be approved as distributed. CARRIED |
| 265/22 | STATEMENT | Nobbs: | That the Statement of Financial Activities and Bank Reconciliation for the month of October 2022 be accepted as presented and that the statement be attached to and form part of these minutes. CARRIED |
| 266/22 | CORRESPONDENCE | Heron: | That the correspondence having been read now be filed and that a list of the correspondence read be listed below and form part of these minutes: <ul style="list-style-type: none"> • Canada Heavy Equipment College – Training • FCM Voice • Ministry of Highways – Ferry Closure • PHO Newsletter • RCMP – Policing Report • RMAA – Salary Schedule • Rural Sheaf • SARM – Resolution Committee • SARM – Upcoming Webinars • SARM - Weekly Policy Bulletin • SGI – Moving Permit • STARS • WSA – Channel Clearing Program CARRIED |
| 267/22 | ICIP APP | Nobbs: | That the RM engage with Carry the Kettle First Nations, Metis Local 170 and Sproule to discuss contributing financially to the reconstruction of the Green Bridge Project. CARRIED |
| 268/22 | EMPLOYEE COMMITTEE MEETING | Weedon: | That the RM schedule an Employee Committee Meeting for November 22, 2022 at 7:00 pm to be held in Council Chambers for the purpose of conducting interviews for the advertised operator position. CARRIED |
| 269/22 | ATS QUOTE | Nobbs: | That the RM approve the purchase of the TWP/RGE roads signs at quoted by ATS traffic in the amount of \$5,025.85. CARRIED |
| 270/22 | LANCER REP | Andreas: | That the RM appoint Lindsay Nobbs as interim representative for the Village of Lancer, duties and responsibilities to be determined upon consultation with Mr. Nobbs. CARRIED |
| 271/22 | CTP – STAT DECLARE | Andreas: | That the RM submit the 2022-23 Statutory Declaration for the SARM Clearing the Path incremental grant funding. CARRIED |

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- 272/22 2023 BOARD APPTS **Heron:** **That** the RM appoint the following Board Representatives effective immediately and until the first meeting in November 2023:
Prairie Pioneer Independent Housing – Murray Heron
Leader & District Trust Advisory Committee – Mark Hughes
CARRIED
- 273/22 2023 COMM APPTS **Peterson:** **That** the RM appoint the following committee members effective immediately and until the first meeting in November 2023:
Shop and Building – Haggart, Peterson, Nobbs
Road/Snow Removal – Nobbs, Hughes, Heron, Weedon
Road Ban – Heron, Hughes, Andreas
Prairie Fire Control – Each Councillor in their respective divisions
Long Term Planning – Entire Council body
Oil and Gas – Napper, Weedon, Nobbs, Haggart
Budget – Entire Council body
Employee – Peterson, Weedon, Heron, Andreas
Weed – Hughes, Nobbs
Fire Fighting Review – Weedon, Andreas, Haggart, Hughes
CARRIED
- 274/22 DEPUTY REEVE **Weedon:** **That** the RM appoint Councillor Lindsay Nobbs to the position of Deputy Reeve for the term of his office or until revised by resolution of Council.
CARRIED
- 275/22 REGULAR MEETING DAY **Heron:** **That** the RM schedule the regular monthly meetings to be held on the second Thursday of every month commencing at 10:00 a.m.
CARRIED
- 276/22 AMEND POLICY MANUAL **Andreas:** **That** the RM amend the policy manual as follows:
Policy 200-22 - Remove “Appointed Board Members” under the “Annual Christmas Party” segment
Appendix C2 – Remove “Invitation for 2 to the Annual Christmas Party” of paragraph 2 under “Board and Committee Remuneration”
CARRIED
- 277/22 ADMIN. SALARY 2023 **Weedon:** **That** the RM approve, upon acceptance, the following salary and benefits for the Administrator Karen Paz for the year period 2023:
Salary: \$82,000.00 + \$456.74 + \$105.60
Annual Vacation: 3 Weeks
Benefits: Short Term Disability, Long Term Disability (payable by employee) Family Health & Dental Level 3, Notary Public Fees, R.M.A.A. Membership Fees, Life Insurance (payable by employee)
CARRIED
- 278/22 ASST. ADMIN. WAGE 2023 **Andreas:** **That** the RM approve, upon acceptance, the following wage and benefits for the Assistant Administrator Krystal Graham for the year 2023:
Wage: \$31.00 per hour +\$43.25/month + \$8.80/month
Benefits: Family Health & Dental Level 3, Short Term Disability, Long-Term Disability (Payable by Employee), Notary Public Fees, Life Insurance (payable by employee), Vacation - 3 Weeks
CARRIED

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| 279/22 | FOREMAN WAGE | Andreas: | That the RM approve, upon acceptance, the following wage and benefits for the Foreman Scott Carpenter for the year 2023: Annual Salary: \$80,000.00 Annual Vacation: 3 weeks Benefits: Family Health/Dental Level 3; Short Term Disability; Long Term Disability (Payable by Employee); Monthly Bonus equivalent to 75% of the Long-Term Disability, Life Insurance Premium (payable by employee); Clothing Allowance \$300.00, 32 Hour Off Season Work Week. CARRIED |
| 280/22 | UTILITY OPERATORS WAGE | Peterson: | That the RM approve, upon acceptance, the following pay schedule for Public Works Utility Operators on a 1-year contract effective January 1, 2023: Hartman 2022 Wage - \$30.00 per hour Coombes 2022 Wage - \$31.00 per hour Benefits: Health/Dental Level 3; Short Term Disability; Long Term Disability (Payable by Employee); Monthly Bonus equivalent to 75% of the Long-Term Disability Premium; Clothing Allowance \$300.00 and further that a copy of each contract to be attached to and form part of these minutes. CARRIED |
| 281/22 | COUNCIL HEALTH & DENTAL | Heron: | That any member of Council may enroll in the 2023 SARM Health & Dental Plan, Level 3 and that all premiums be paid by the enrolled member. CARRIED |
| 282/22 | SARM GROUP LIFE INS | Weedon: | That the RM enroll all employees in the SARM Group Life Insurance Program for the year 2023 and further that payment of the premium shall be made by the RM to SARM but shall be deducted in monthly increments from the employees' wages until the premium has been repaid in full. CARRIED |
| 283/22 | SARM LTD | Nobbs: | That the RM enroll all employees in the Long-Term Disability program as administered by SARM; coverage shall be based on 2023 wages; payment of the premium shall be made by the RM to SARM but shall be deducted in monthly increments from the employees' wages until the premium has been repaid in full. CARRIED |
| 284/22 | SARM STD | Andreas: | That the RM enroll all outside employees and administrative staff in SARM's Short Term Disability Plan for the year 2023 and that coverage be based upon 2023 wages. CARRIED |
| 285/22 | SARM PROPERTY INSURANCE | Weedon: | That the RM remit without changes to SARM for the RM's 2023 continued participation in the Property Insurance Plan as administered by SARM. CARRIED |
| 286/22 | OFFICE CLOSURE | Heron: | That the RM approve the office closure on December 9, 2022 at 3:00 pm in preparation of the RM Christmas party. CARRIED |
| 287/22 | SPECIES DETECT SURVEY | Peterson: | That the RM authorize the Primary Technical Contact, Andrea Zimmer and Wood Environment & Infrastructure Solutions and personnel to conduct species detection surveys according to Section 6 of the SDAF for the 2022 season. CARRIED |
| 288/22 | ACCOUNTS | Heron: | That the Accounts in the amount of \$209,664.84 be approved for payment and further that a copy of the accounts be attached to and form part of these minutes. CARRIED |
| 289/22 | ADJOURN | Weedon: | That this meeting adjourns at 4:40 pm CARRIED |

[Handwritten signatures]

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_____ Reeve


_____ ^{Acting} Administrator

The Next Regular Meeting of Council shall be held in Council Chambers, December 8, 2022 commencing at 10:00 am.