

**RM OF MIRY CREEK NO. 229
REGULAR MEETING OF COUNCIL
IN THE MUNICIPAL OFFICE AT ABBEY, SASKATCHEWAN
ON JANUARY 12, 2017
COMMENCING AT 10:00 A.M.**

MEMBERS PRESENT:

Reeve: Mark Hughes Div. 1: Murray Heron Div. 2: Edward Haggart
Div. 3: Perry Andreas Div. 5: Rick Biensch Div. 6: Lindsay Nobbs
Administrator: Jan Stern Administrator Trainee: Karen Paz

ABSENT: Div. 4: Byron Weedon**GUESTS:** Robert Bakus, Foreman 1:00 pm – 1:40 pm

- | | | | |
|---|--------------------------|-----------------|---|
| 1/17 | MINUTES | Haggart: | That the minutes of the regular meeting held on December 8, 2016 be approved as distributed. CARRIED |
| 2/17 | STATEMENT | Andreas: | That the Interim Statement of Financial Activities and Bank Reconciliation for the month of December 2016 be accepted as presented and that the statement be attached to and form part of these minutes. CARRIED |
| 3/17 | CORRESPONDENCE | Heron: | <p>That the correspondence having been read now be filed and that a list of the correspondence read be listed below and form part of these minutes:</p> <ul style="list-style-type: none"> • SARM - Legal Fees • SARM – Membership Fees • SARM – News Release New Deal • SARM – Policy Bulletin • SARM New Release – Foreign Worker Program • SARM – Update • SARM – Bridge Inspection • SARM – Crime Reduction • SARM – Municipal Management Essentials • SARM – Carmen Sterling VP • SARM – Ray Orb Pres. • Maple Creek – STARS Request for funding • Mary Main – Thank you card • SAMA – 2017 Invoice Estimate • Chinook Library – Meeting Minutes • ABC Centre – Meeting Minutes <p style="text-align: right;">CARRIED</p> |
| <p>The Meeting Adjourned for Lunch at 12:00 pm.
The Meeting Reconvened at 12:30 pm.</p> | | | |
| 4/17 | SARM STD | Heron: | <p>That the RM enroll all outside employees and administrative staff in SARM's Short Term Disability Plan for the year 2017 and that coverage shall be based upon 2017 wages. CARRIED</p> |
| 5/17 | SARM LIABILITY INSURANCE | Haggart: | <p>That the RM remit the premium of \$2,279.72 to SARM for the RM's 2017 continued participation in the Liability Insurance Plan as administered by SARM. CARRIED</p> |
| 6/17 | SARM PROPERTY INSURANCE | Andreas: | <p>That the RM remit the premium of \$8,416.50 to SARM for the RM's 2017 continued participation in the Property Insurance Plan as administered by SARM. CARRIED</p> |



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- 7/17 SARM HEALTH & DENTAL **Biensch:** **That** the RM enroll the following employees in the 2017 SARM Health and Dental Plan, Level 3 Health, Level 3 Dental, and that all premiums shall be paid by the municipality: Robert Bakus, Maxwell Pederson, Brock McLellan, Helene Remillard, Steve Coombes, Jan Stern, Dianne Scriven, Karen Paz
CARRIED
- 8/17 COUNCIL HEALTH & DENTAL **Nobbs:** **That** any member of Council may enroll in the 2017 SARM Health & Dental Plan, Level 3 Health, Level 3 Dental and that all premiums be paid by the enrolled member. CARRIED
- 9/17 SARM LTD **Heron:** **That** the RM enroll all employees in the Long-Term Disability program as administered by SARM retroactive to January 1, 2017; coverage shall be based on 2017 wages; payment of the premium shall be made by the RM to SARM but shall be deducted in monthly increments from the employees' wages until the premium has been repaid in full. CARRIED
- 10/17 SARM GROUP LIFE INS **Haggart:** **That** the RM enroll all employees in the SARM Group Life Insurance Program for the year 2017 and further that payment of the premium shall be made by the RM to SARM but shall be deducted in monthly increments from the employees' wages until the premium has been repaid in full. CARRIED
- 11/17 SARM 2017 MEMBERSHIP **Andreas:** **That** the RM continue their membership in SARM for the year 2017 and remit the membership fee in the amount of \$3,793.99 plus GST. CARRIED
- 12/17 DEVELOPMENT APPEALS BOARD **Biensch::** **That** the RM appoint the following members to the Planning and Development Appeals Board:
2017 – Neil Block, Abbey SK, John Hilger – Sceptre SK,
Dustin Fyke – Sceptre SK CARRIED
- 13/17 SECRETARY DEVEL APPLS BOARD **Nobbs:** **That** the RM appoint Sherry Egeland of Sceptre SK to the position of secretary for the Development Appeals Board for the year 2017. CARRIED
- 14/17 POUNDS & KEEPERS **Heron:** **That** the RM appoint the following Pound Keepers and Locations for the year 2017:
Division 1: Blaine Jamieson 12-19-19- w3m
Division 2: ~~Cameron Linder~~ ^{Edward the Sceptre} ~~13-20-20 w3m~~
Division 3: Mike Heard 16-19-21 w3m
Division 4: David Napper 15-20-19 w3m
Division 5: Morgan Powell 09-22-20 w3m
Division 6: Mark Hughes 10-19-21 w3m
CARRIED

Amended Res. 173/17
14 JULY 13, 2017
- 15/17 FIRE CHIEF/DEPUTIES **Haggart:** **That** the RM acknowledges the following appointments for the year 2017:
Fire Chief Abbey: Dean Coburn
Lancer: Kelly Bradford
Deputy Fire Chiefs Abbey: Curtis Smith
Lancer: Lindsay Nobbs CARRIED
- 16/17 ADMIN ADVANCE **Andreas:** **That** the RM approve a monthly advance in the amount of \$1,000.00 for the administrator for the year 2017, payable on the 15th of each month. CARRIED
- 17/17 ADMIN TRAINEE ADV **Biensch::** **That** the RM approve a monthly advance in the amount of \$1,000.00 for the administrator trainee for the year 2017, payable on the 15th of each month. CARRIED

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- | 18/17 | CUSTOM WORK RATES | Nobbs: | <p>That the RM approve the following custom work rates for the year 2017:</p> <table border="0"> <thead> <tr> <th><u>Equipment</u></th> <th><u>Ag Rate</u></th> <th><u>Comm Rate</u></th> <th><u>Non Ratepayer</u></th> </tr> </thead> <tbody> <tr> <td>Loader</td> <td>\$75.00/hr</td> <td>\$100.00/hr</td> <td>\$125.00/hr</td> </tr> <tr> <td>Snow Plow</td> <td>\$75.00/hr</td> <td>\$100.00/hr</td> <td>\$125.00/hr</td> </tr> <tr> <td>Grader</td> <td>\$75.00/hr</td> <td>\$100.00/hr</td> <td>\$125.00/hr</td> </tr> <tr> <td>Scraper</td> <td>\$200.00/hr</td> <td>\$200.00/hr</td> <td>\$200.00/hr</td> </tr> <tr> <td>Plow Truck</td> <td>\$75.00/hr</td> <td>\$100.00/hr</td> <td>\$125.00/hr</td> </tr> </tbody> </table> <p>Minimum Charge – 1hour</p> <p align="right">CARRIED</p> | <u>Equipment</u> | <u>Ag Rate</u> | <u>Comm Rate</u> | <u>Non Ratepayer</u> | Loader | \$75.00/hr | \$100.00/hr | \$125.00/hr | Snow Plow | \$75.00/hr | \$100.00/hr | \$125.00/hr | Grader | \$75.00/hr | \$100.00/hr | \$125.00/hr | Scraper | \$200.00/hr | \$200.00/hr | \$200.00/hr | Plow Truck | \$75.00/hr | \$100.00/hr | \$125.00/hr |
|--|---|------------------|--|------------------|---|------------------|--|-----------------|--------------|-----------------|--|-----------------|---------------|------------------|-----------------|--------|------------|-------------|-------------|---------|-------------|-------------|-------------|------------|------------|-------------|-------------|
| <u>Equipment</u> | <u>Ag Rate</u> | <u>Comm Rate</u> | <u>Non Ratepayer</u> | | | | | | | | | | | | | | | | | | | | | | | | |
| Loader | \$75.00/hr | \$100.00/hr | \$125.00/hr | | | | | | | | | | | | | | | | | | | | | | | | |
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| Scraper | \$200.00/hr | \$200.00/hr | \$200.00/hr | | | | | | | | | | | | | | | | | | | | | | | | |
| Plow Truck | \$75.00/hr | \$100.00/hr | \$125.00/hr | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/17 | SIGNING AUTHORITIES
<i>Amended Res 200/17
September 14, 2017</i> | Heron: | <p>That the RM appoint the Reeve or Deputy Reeve, together with the Administrator or Assistant Administrator or Acting <i>Intern Administrator</i> or Administrator as signing authorities for all legal documents pertaining to the municipality including the signing of cheques.</p> <p align="right">CARRIED</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 20/17 | COUNCIL INDEMNITY | Nobbs: | <p>That the RM approve the following indemnity rates for the year 2017 further that the indemnity be paid monthly at each regular meeting:</p> <table border="0"> <tr> <td>Meetings</td> <td>- \$200.00 per day/ ½ Day = Less than 4 Hours</td> </tr> <tr> <td>Conventions</td> <td>- \$200.00 per day plus rooms, meals and mileage</td> </tr> <tr> <td>Mileage</td> <td>- \$0.50/km</td> </tr> <tr> <td>Meals</td> <td>- \$60.00 per day (Breakfast \$15.00, Lunch \$20.00, Dinner \$25.00)</td> </tr> </table> <p align="right">CARRIED</p> | Meetings | - \$200.00 per day/ ½ Day = Less than 4 Hours | Conventions | - \$200.00 per day plus rooms, meals and mileage | Mileage | - \$0.50/km | Meals | - \$60.00 per day (Breakfast \$15.00, Lunch \$20.00, Dinner \$25.00) | | | | | | | | | | | | | | | | |
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| Mileage | - \$0.50/km | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meals | - \$60.00 per day (Breakfast \$15.00, Lunch \$20.00, Dinner \$25.00) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/17 | WCB COVERAGE | Heron: | <p>That the RM establish Worker’s Compensation Coverage for the year 2017 as follows:</p> <p>Reeve and Councillors - \$34,008
All Employees –2017 wages</p> <p align="right">CARRIED</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/17 | AUDITOR 2017 | Haggart: | <p>That the RM appoint the firm of Stark and Marsh Co. of Swift Current SK to conduct the RM audit for the year 2017.</p> <p align="right">CARRIED</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 23/17 | PEST CONTROL OFFICER | Andreas: | <p>That the RM accept the ADD Board’s appointment of Clem Andreas to the position of Pest Control Officer for the year 2017.</p> <p align="right">CARRIED</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| 24/17 | BOARD OF REVISION | Biensch: | <p>That the RM approve the following appointments to the District Board of Revision as established under the authority of Bylaw 2/01:</p> <table border="0"> <tr> <td>RM of Carmichael</td> <td>- Dennis Kozroski</td> </tr> <tr> <td>RM of Webb</td> <td>- Ernie Sommer</td> </tr> <tr> <td>RM of Gull Lake</td> <td>- Ken Dutton</td> </tr> <tr> <td>RM of Riverside</td> <td>- Sharlene Higginson</td> </tr> <tr> <td>RM of Pittville</td> <td>- Derek Dewar</td> </tr> <tr> <td>RM of Miry Creek</td> <td>- Larry Tumback</td> </tr> </table> <p align="right">CARRIED</p> | RM of Carmichael | - Dennis Kozroski | RM of Webb | - Ernie Sommer | RM of Gull Lake | - Ken Dutton | RM of Riverside | - Sharlene Higginson | RM of Pittville | - Derek Dewar | RM of Miry Creek | - Larry Tumback | | | | | | | | | | | | |
| RM of Carmichael | - Dennis Kozroski | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RM of Webb | - Ernie Sommer | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RM of Gull Lake | - Ken Dutton | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RM of Riverside | - Sharlene Higginson | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RM of Pittville | - Derek Dewar | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RM of Miry Creek | - Larry Tumback | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25/17
<i>RESCINDED 1/17
MARCH 9, 2017</i> | BOARD OF REVISION SECRETARY | Nobbs: | <p>That the RM approve the appointment of Katrina Mitchell of Gull Lake SK to the position of Board of Revision Secretary for the year 2017.</p> <p align="right">CARRIED</p> | | | | | | | | | | | | | | | | | | | | | | | | |

Administrator Stern left Council Chambers at 2:20 pm to permit discussion in the following matter. Karen Paz assumed recording responsibilities in her absence.
Administrator Stern returned to Council chamber at 2:32 pm

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| 26/17 | ADMIN.
SALARY
2017 | Andreas: | <p>That the RM approve the following salary and benefits for the Administrator Jan Stern for the year period 2017:
 Salary: \$85,482.00 + \$469.30 + \$102.63
 Benefits: Short Term Disability, Long Term Disability (payable by employee) Family Health & Dental Level 3, Notary Public Fees, RMAA Membership Fees, Life Insurance (payable by employee), Annual Vacation – 6 Weeks</p> | CARRIED |
| 27/17 | ASST. ADMIN.
WAGE 2017 | Haggart: | <p>That the RM approve the following wage and benefits for the Assistant Administrator Dianne Scriven for the year 2017:
 Wage: \$25.00 per hour + \$8.55/month
 Benefits: Family Health & Dental Level 3, Short Term Disability, Notary Public Fees, Life Insurance (payable by employee), Vacation - 5 Weeks</p> | CARRIED |
| 28/17 | CONTRACT
OFFICE EMP | Heron: | <p>That the RM approve a contract wage of \$16.00 per hour for contracted office assistant Mary Main for the 2017 year.</p> | CARRIED |
| 29/17 | HIRE JANITOR | Haggart: | <p>That the RM contract with Mary Main of Abbey, SK for the provision of janitorial services at a rate \$300.00 per month for the year 2017.</p> | CARRIED |
| 30/17 | COOMBES WAGE
CONTRACT | Andreas: | <p>That the RM enter into a 2 year Employee/Employer agreement with Operator Steven Coombes and further that a copy of the agreement is attached to and forms part of these minutes.</p> | CARRIED |
| 31/17 | ADD BOARD | Nobbs: | <p>That the RM make the following appointments to the District 11 ADD Board for the year 2017:
 Rick Biensch
 Lindsay Nobbs – Alternate</p> | CARRIED |
| 32/17 | STARS GALA | Andreas: | <p>That the RM contribute an item for the silent auction to be held in conjunction with the STARS Air Ambulance fundraising GALA scheduled for September 9, 2017 in Maple Creek, estimated item cost \$500.00.</p> | CARRIED |
| 33/17 | SHACKLETON
WATER LICENSE | Nobbs: | <p>That the RM acknowledge the application and receipt of a Water Right License issued through the Water Security Agency authorizing the use of water from the dugout located at Lot 17 Block 1 Shackleton.</p> | CARRIED |
| 34/17 | PTIC GRANT
NELSON
COULEE | Heron: | <p>That the Council support the primary application for a Provincial Territorial Infrastructure Component (PTIC) of the new Building Canada Fund for Highways and Roads Infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the <i>Canadian Environmental Assessment Act</i> and <i>The Environmental Assessment Act (Saskatchewan)</i>, project description as follows;
 North 23-19-19 W3
 Reconstruction
 1.6 kms
 Project Number 301</p> | CARRIED |



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| 35/17 | PTIC GRANT
GREEN BRIDGE | Biensch: | That the Council support the secondary application for a Provincial Territorial Infrastructure Component (PTIC) of the new Building Canada Fund for Highways and Roads Infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the <i>Canadian Environmental Assessment Act</i> and <i>The Environmental Assessment Act (Saskatchewan)</i> , project description as follows;
ESE 27-21-19 W3
Bridge Replacement with Over Size Culverts | CARRIED |
| 36/17 | CABRI CLINIC
AGREEMENT | Heron: | That the RM withdraws from participation in the Cabri Medical Clinic Agreement and further that the RM supports the Town of Cabri undertaking operations management of the facility. | CARRIED |
| 37/17 | ABBHEY
TRAINING
GRANT | Nobbs: | That the RM accepts with appreciation, the \$5000.00 contribution of the Village of Abbey in support of Administrator training costs. | CARRIED |
| 38/17 | MUNISOFT
PAYMATE | Haggart: | That the RM purchases the Paymate module from Munisoft in the amount of \$650. | CARRIED |
| 39/17 | CABRI PARK
AGREEMENT | Nobbs: | That the RM renew the 5 year agreement to operate and maintain Cabri Regional Park as per Bylaw 2012-1 | CARRIED |
| 40/17 | HBRA
MEMBERSHIP | Andreas: | That the RM renew their membership in the Hudson Bay Route Association for the year 2017 and remit the fee of \$300.00. | CARRIED |
| 41/17 | FCM
MEMBERSHIP | Biensch: | That the RM renew their membership with the Federation of Canadian Municipalities for the year 2017 and remit the membership fee of \$163.62 | CARRIED |
| 42/17 | EMO
COORDINATOR | Haggart: | That the RM appoint Lindsay Nobbs to the position of Emergency Measures Organization Coordinator for the RM of Miry Creek, Village of Abbey and the Village of Lancer. | CARRIED |
| 43/17 | SCHOOL BOARD
AMALGAM. | Nobbs: | That the RM correspond with Premier Wall the Chinook School Division and the Ministry of Education registering their opposition to the possible Provincial School Board amalgamation. | CARRIED |
| <p><u>Agenda Item – EDO Officer</u>
 Councillor Biensch declared a conflict of interest due to his spousal relationship with the EDO Officer Jennifer Biensch and left chambers at 1:42 pm.
 Councillor Biensch returned to Council Chambers upon completion of discussions at 1:45 pm</p> | | | | |
| 44/17 | ACCOUNTS | Andreas: | That the Accounts in the amount of \$523,848.99 be approved for payment and further that a copy of the accounts be attached to and form part of these minutes. | CARRIED |
| 45/17 | ADJOURN | Nobbs: | That this meeting adjourns at 4:08 p.m. | CARRIED |



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Reeve



Administrator

The next regular meeting of Council to be held in Council Chambers in the RM office scheduled for Thursday, February 9, 2017 commencing at 10:00 a.m.